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## Technical Document

# HOW TO CHANGE VAT RATES IN GCGOLD AND CHIPS EPOS

### GCGold:

Go to: Options > Administrations > VAT Rates sections

Adjust the VAT rate to 17.5%

VAT Rates	
BAND Description	%Rate
1: Standard	17.5
2: Zero-Rated	0
3: Exempt	0
4: Entertainment	5.5
5:	

### Chips:

Go to: Chips > Global Perimeters > "VAT Rates" tab

Adjust the VAT rate to 17.5%

General VAT Rates		Name Formats	Tills	E
Description	Rate (%)			
1. Standard	17.50			
2. SchCat	17.50			
3. Exempt	0.00			
4.	0.00			
5.	0.00			

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CHIPS_VatChanges_23122009.doc			Page 1 of 2

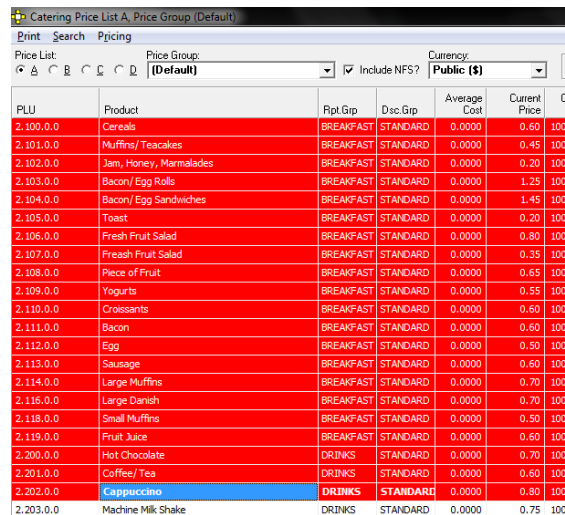
## Chips: How to increase price, if required:

Go to: Sales > Products > [retail division] > Price list

Multi select the products that need their prices adjusted. This can be done by holding the “Shift” key or the “Ctrl” key. Holding the “Shift” key will “block” select the product. Hold the “Ctrl” key will enable individual selection of products.

### Example Method:

Select first item in the list and then hold the “shift” key and click on the last product in the list.



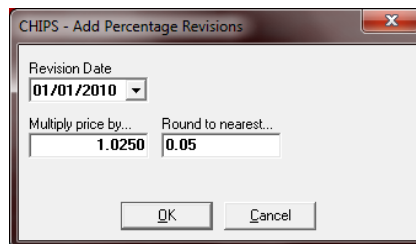
PLU	Product	Rpt. Gp	Desc. Gp	Average Cost	Current Price
2.100.0.0	Cereals	BREAKFAST	STANDARD	0.0000	0.60
2.101.0.0	Muffins/ Teacakes	BREAKFAST	STANDARD	0.0000	0.45
2.102.0.0	Jam, Honey, Marmalades	BREAKFAST	STANDARD	0.0000	0.20
2.103.0.0	Bacon/ Egg Rolls	BREAKFAST	STANDARD	0.0000	1.25
2.104.0.0	Bacon/ Egg Sandwiches	BREAKFAST	STANDARD	0.0000	1.45
2.105.0.0	Toast	BREAKFAST	STANDARD	0.0000	0.20
2.106.0.0	Fresh Fruit Salad	BREAKFAST	STANDARD	0.0000	0.80
2.107.0.0	Fresh Fruit Salad	BREAKFAST	STANDARD	0.0000	0.35
2.108.0.0	Piece of Fruit	BREAKFAST	STANDARD	0.0000	0.65
2.109.0.0	Yogurts	BREAKFAST	STANDARD	0.0000	0.55
2.110.0.0	Crossants	BREAKFAST	STANDARD	0.0000	0.50
2.111.0.0	Bacon	BREAKFAST	STANDARD	0.0000	0.60
2.112.0.0	Egg	BREAKFAST	STANDARD	0.0000	0.50
2.113.0.0	Sausage	BREAKFAST	STANDARD	0.0000	0.60
2.114.0.0	Large Muffins	BREAKFAST	STANDARD	0.0000	0.70
2.116.0.0	Large Danish	BREAKFAST	STANDARD	0.0000	0.70
2.118.0.0	Small Muffins	BREAKFAST	STANDARD	0.0000	0.50
2.119.0.0	Fruit Juice	BREAKFAST	STANDARD	0.0000	0.60
2.200.0.0	Hot Chocolate	DRINKS	STANDARD	0.0000	0.70
2.201.0.0	Coffee/Tea	DRINKS	STANDARD	0.0000	0.60
2.202.0.0	Cappuccino	DRINKS	STANDARD	0.0000	0.80
2.203.0.0	Machine Milk Shake	DRINKS	STANDARD	0.0000	0.75

The product list will highlight in red (as above).

Go to: Pricing > Batch-insert revisions > by percentage

Enter the date of the revision to take place, value of your percentage change and the value you wish to round to.

E.g. an increase of 2.5% rounded to the nearest 5p would be:



CHIPS - Add Percentage Revisions

Revision Date  
01/01/2010

Multiply price by... Round to nearest...  
1.0250 0.05

OK Cancel