



MH Systems



Competition
Competition

Management
Management

User Manual

Before you start

Installation

for MS Windows 3.1

Insert Disk 1 into your floppy drive.
From the File menu option within Program Manager select "Run".
Type *A:\setup.exe* and click on OK.
Follow screen instructions until the installation is complete.

for MS Windows 95 or later

Insert Disk 1 into your floppy drive.
Click on the Start button on the Windows 95 toolbar and select "Run".
Type *A:\setup.exe* and click on OK.
Follow the instructions shown on the screen until the installation is complete.

Hardware Requirements

For optimum results it is recommended that GCGold is run on a Pentium™ based computer with 16 Megabytes RAM, however:-

A working minimum for the GCGold system is a 486 Personal Computer with at least 8 Megabytes RAM although a Pentium is recommended.

It is possible to use GCGold on a 486 computer with as little as 4 Megabytes RAM. This will make the system run much more slowly and you may have to close down some operations before completing tasks which require a lot of memory.

If you have any difficulty installing GCGold please ring for technical support on 01732 367227. Please have your system details (make\model of computer) to hand.

Finding your way Around

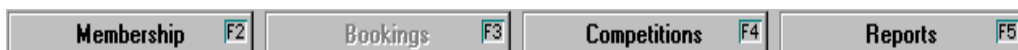


To start GCGold, click on the icon on your computer desktop screen



The Main Modules

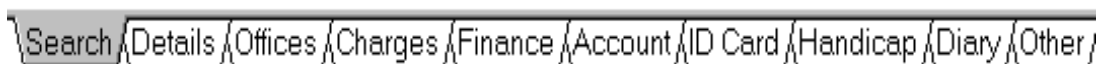
This is used to access the main Modules within the system.



The Main Button Bar is permanently visible and, hence, always available whilst GCGold is running thus allowing you complete freedom to move around the system.

The pages within a Module

The information within each module is grouped together and displayed in separate pages. The different pages appear as tabs at the bottom of the screen as shown below.




Click on the tab to gain access to the required page within a module. The data will be displayed in the Central Working Area in the middle of the screen

The Central Working Area.

This is the main central area of the screen where the information is displayed. Initially, when you start GCGold a series of photographs of Golf Clubs will appear in this area. If you are able to provide us with a colour photograph of your club we will be happy to display it on your system.


Closing GCGold

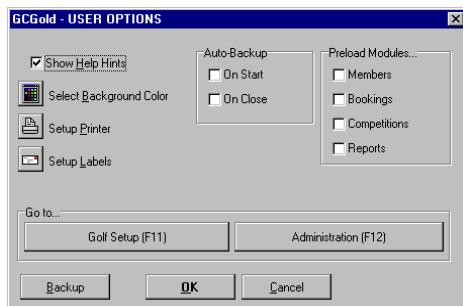
At the top will be the name of your Golf Club and, on the right, two further buttons

Click  to close GCGold. Your work will be saved automatically.

Configuring the Program

General Options

Click on the  button on the top right of the screen



Show Help Hints



Tick in this box and small help hints will appear after a few seconds when you rest your mouse over an object. Remove the tick to hide these messages

Select Background Colours



Select Background Color

Opens the Windows Colour Palette allowing you to change the background colour of GCGold

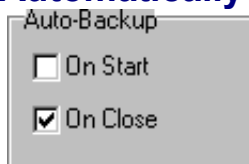
Changing the Printer



Setup Printer

Opens the standard default Windows Printer Selection screen. For more information on this please refer to your Microsoft Windows manual.

Automatically backing up data



You can select for GCGold to make a backup automatically when you either start or close the software.

Setting Up Labels

A screenshot of the 'LABEL PRINT SETUP' dialog box. It has a title bar with 'LABEL PRINT SETUP' and a close button. On the left, there are two radio buttons: 'Direct Output to Port...' (unselected) and 'Use Standard Printer' (selected). Below the first radio button is a dropdown menu showing 'LPT1:'. To the right, there are two sections. The top section is 'Label Setup - Direct Mode' and contains: a spinner for 'Columns' set to 3, a text box for 'Label width in characters' set to 45, a text box for 'Label height in characters' set to 8, and a checkbox for '(Use Form-Feed)' which is unchecked. The bottom section is 'Label Page Setup - Page Mode' and contains: a spinner for 'Columns' set to 3, a spinner for 'Rows / Page' set to 7, a text box for 'Label width (mm)' set to 70.00, a text box for 'Label height (mm)' set to 36.00, a text box for 'Left Margin (mm)' set to 10.00, and a text box for 'Top Margin (mm)' set to 5.00. At the bottom are 'OK' and 'Cancel' buttons.

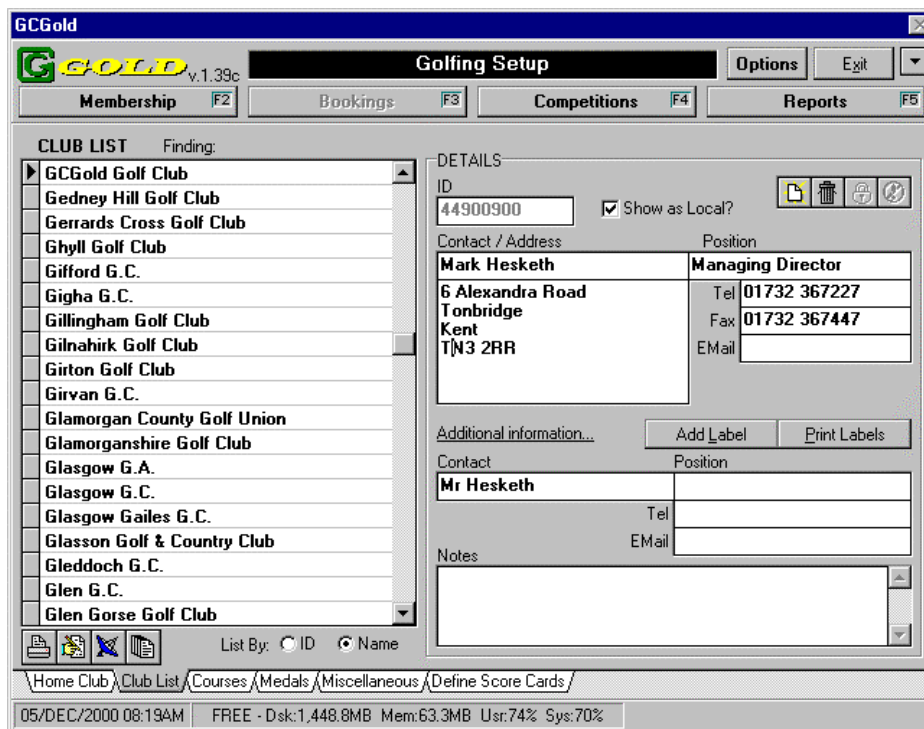
Click on the Set Up Labels button on the first screen of the Options module (see previous page).

In most cases you will not require the top option (Direct Output to Port) as this is only used when you have a specially designed and dedicated label printer. If you are using a standard printer such as a laser printer, bubble jet or ink jet then the bottom option " Use Standard Printer" is the correct selection.

If you are using a dedicated label printer please call use for more information on using GCGold with such as device.

Select the lower of the two options on the left of the screen. Use the boxes in the Label Page Setup area to select the number of rows and columns on each label sheet and the margins for each label within which the information will be printed. Enter the distance, in millimetres, from the edges of the labels where you want the information to start and finish printing.

The Master Club List Page



Viewing a list of all UK Clubs

This screen shows a list of all the clubs stored in the GCGold database. You can use the up and down arrow keys to get to the record you require or click with the left hand mouse button on the scroll bars to move through the list. The current selected club is shown with a black triangle to the left of the list and the details of that club are displayed in the right hand portion of the Window.

- **List By ID** Lists the clubs in order of Club Identifier number so all your local clubs in your region appear in a group.
- **List By Name** Lists the clubs in alphabetical order.

Select a club from the list. Its details are displayed on the right.

- **Club ID**
Every club in the country is allocated it's own unique numerical identifier composed of 8 numbers. These numbers contain three bits of information in the following format. The first two numbers specify the country, the second three the area within that country and the final three the number of the club within that area. For example 44087023 will be a club in England (44), region 087 and with a club number of 023.

- **Show as Local ?**

Allows you to select whether a club is included in the database group "Local Clubs". This feature is used as a filter when using the Membership Module allowing you to view just the members of your local clubs. Usually, only those clubs which share the same area code (see ID) will be specified as local. If, however, there is a club in another region with which you have particular connections you can also set this club to be "local" to your own.

- **Club and Contact Details**

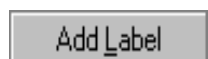
Shows the address and telephone details of the club.

- **Additional Information**

Allows you to add details of a contact and any other notes you wish to make.

Mail shots to other clubs

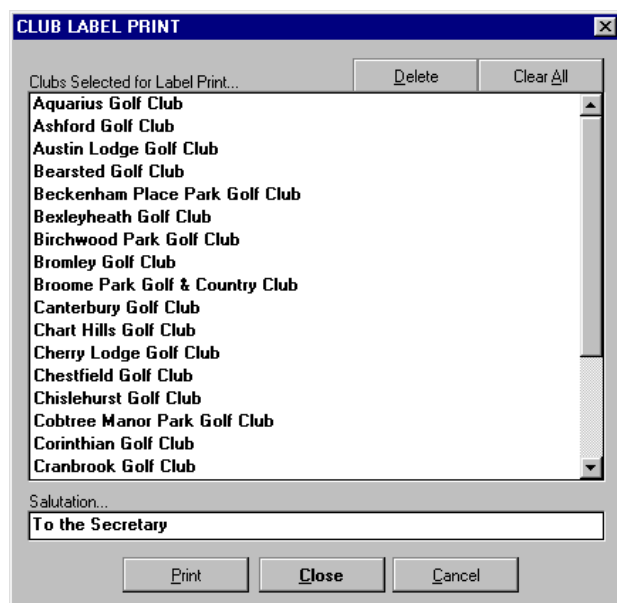
GCGold allows you to build a list of club address labels which you can then print out if you wish to send out a letter.



Adds the selected club to the list of labels within the club list.





Displays the compiled list and then prints the labels.

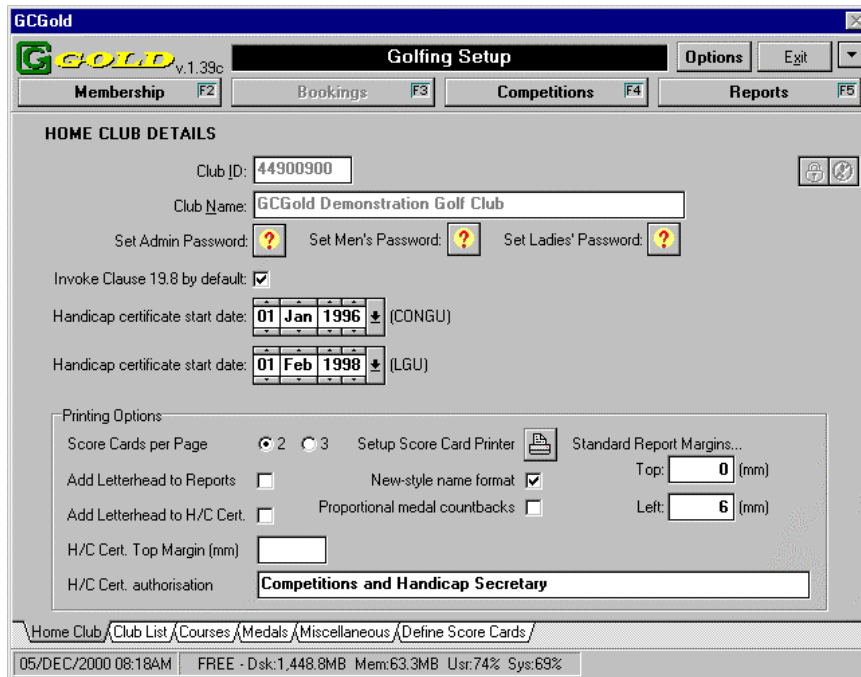


You may add a generic greeting to put on the label and click Print.

Setting Up Your Club

General Options

Click on the  button and click on 



The screenshot shows the 'GCGold' software interface. The title bar reads 'GCGold' and the window title is 'Golfing Setup'. The menu bar includes 'Options' and 'Exit'. Below the menu bar are tabs for 'Membership' (F2), 'Bookings' (F3), 'Competitions' (F4), and 'Reports' (F5). The main area is titled 'HOME CLUB DETAILS' and contains the following fields and options:

- Club ID: 44900900
- Club Name: GCGold Demonstration Golf Club
- Set Admin Password: ? Set Men's Password: ? Set Ladies' Password: ?
- Invoke Clause 19.8 by default:
- Handicap certificate start date: 01 Jan 1996 (CONGU)
- Handicap certificate start date: 01 Feb 1998 (LGU)
- Printing Options:
 - Score Cards per Page: 2 3
 - Setup Score Card Printer:
 - Standard Report Margins...: Top: 0 (mm), Left: 6 (mm)
 - Add Letterhead to Reports:
 - New-style name format:
 - Add Letterhead to H/C Cert.:
 - Proportional medal countbacks:
 - H/C Cert. Top Margin (mm):
 - H/C Cert. authorisation: Competitions and Handicap Secretary

At the bottom, there is a navigation bar with links: Home Club / Club List / Courses / Medals / Miscellaneous / Define Score Cards /

The first page of the Golf Set Up Module displays some information about your home club and also allows you to configure some basic options.

Your Club Id and Name

Shows your clubs identity number (Club_id) and the name under which MH Systems Ltd has registered your GCGold

Password Protection

Set a password to prevent unauthorised access.

Invoking Clause 19.8

Click to automatically apply Clause 19.8 when closing competitions

Handicap Cert. start date

Use the two date indicators to set the start date for the CONGU and LGU handicap certification feature within the Membership module. These dates will determine the start dates for your handicap records and certificates.

Letterhead and Card Printing Options

Allows you to select to print two or three score cards per page and whether to automatically add a letterhead to any Reports you print out. The letterhead facility must be set up by an engineer.


Setting Up Your Courses

Before you can run any competitions on your system you must first create and configure your courses. This will allow us to automate much of the procedure of holding a competition such as the calculation of a competition scratch score and any resultant handicap changes.


Click on the  button and click on  then 

This page allows you to set up the courses for your own, and any other club. To set up your own courses select your club from the list within the previous "Club List" page. You should see your club name displayed in the top right corner of the screen.

Adding a new course

Click the Insert New button  on the toolbar. The cursor will now be flashing in the left in the smaller of the two boxes underneath the word 'Courses' next to the asterisk. Enter a Short Code for the course (allowing us to place them in an order). Click on the longer box immediately to the right and enter the name of the course.

Edit an existing course

Make any changes you wish to the data and click on the on .

Delete a course

Click on the name in the window at the top and click on 

Setting Up the Pars, Stroke Index and Standard Scratch

You can create as many courses as you wish but, as each course will have all the information of all four tee's of that course, most clubs will require only one course to be configured.

Set the Tees List Box underneath at the bottom to select the course to "Blue".

TEE-SPECIFIC DETAILS																					
Tees																					
Blue		Copy Blue to All																			
																		Course Rating:	71.0		
																		Slope Factor:	113		
																		Standard Scratch Score (SSS):	74		
Hole	1	2	3	4	5	6	7	8	9	Out	10	11	12	13	14	15	16	17	18	In	Total
Par	4	3	4	4	3	4	4	5	4	35	4	4	3	4	5	4	3	4	5	36	71
Stroke	8	12	11	9	1	6	17	5	15		18	13	2	14	4	10	7	16	3		
Yards	410	326	430	398	145	357	410	544	287	3307	432	376	320	420	523	405	260	421	512	3669	6976

Click on the box to the right of the word Par under hole 1. Enter the Par for that hole. Use the Tab key to move along the list setting in the par for the other holes.

Assuming the par values are the same whatever the tee placements, you can now copy those values to all the others by clicking on the "Copy Blue to All" button. If some are different you may select the different tee in the list and amend any of the Par figures for the other tees.

Now select each of your tee placements in turn (blue, white yellow then red) using the list box as described above and enter the stroke and yardage values (in each case using the Tab key to move along the row).

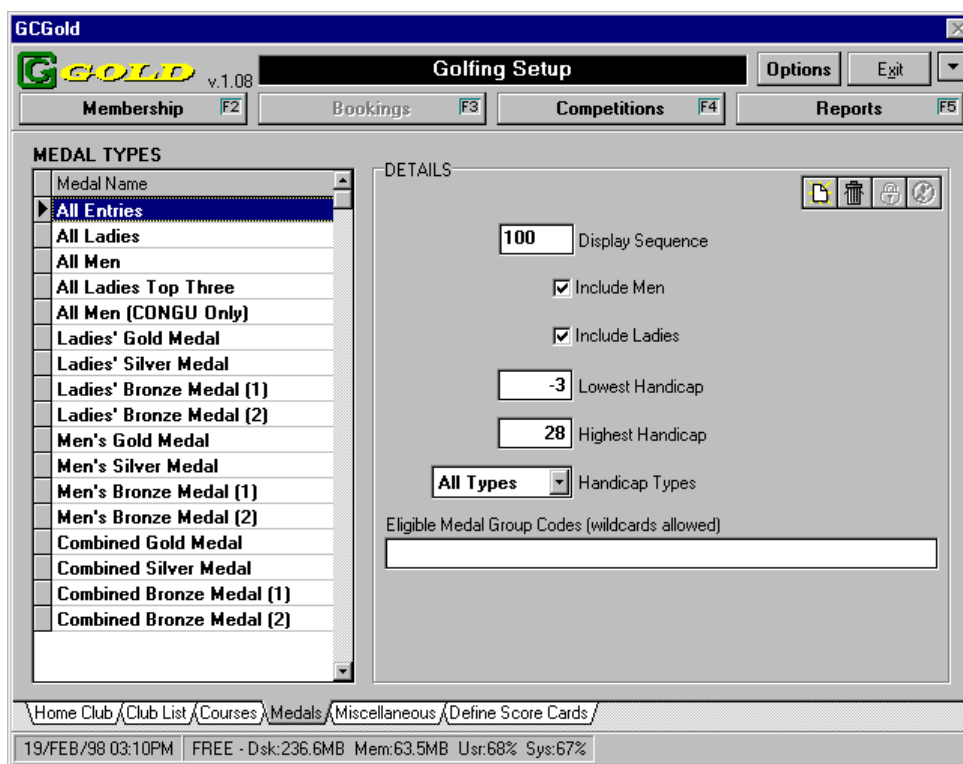
Finally, click on the data box to the left of the words "Standard Scratch Score" and enter the correct value.

Having specified all the required information you can now use the "post edits" or "cancel edits" button on the toolbar.

Once created, a course will appear in the Round Set Up window when you create a new competition.


Setting Up Divisions

Click on the  button and click on  then 



GCGold already contains a number of standard medal types and these can be seen listed on the left hand side of the screen. You can use these as they are, edit them or delete them and create your own. These medals are used in the Results page of a competition and are used to allow you to print out the competition results for specific medal groups or divisions.

To create a new division

Click on the insert new button  in the toolbar. You will see a blank box appearing in the list on the left with an asterisk next to it. Type the name of the medal into this box. Edit the information on the right to set the parameters for that medal.

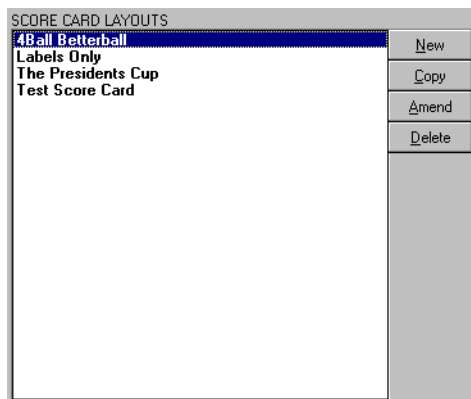
- **Display sequence** sets where the medal appears in the list; the higher the number the lower down the list it appears. The All Entries medal must be top and so all other numbers must be above 100
- **Include Men/Ladies** sets if the medal includes men, women or both.
- **Low/High Handicap** sets the handicap limits for the medal
- **Handicap Types** specifies which handicap types may be included.

To change an existing division

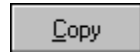
Select the division on the left and edit the options on the right hand panel

Score Cards

- **Creating and Editing Score Cards and Labels**



Creates a new Score Card or Label



Makes a copy of a Score Card to edit

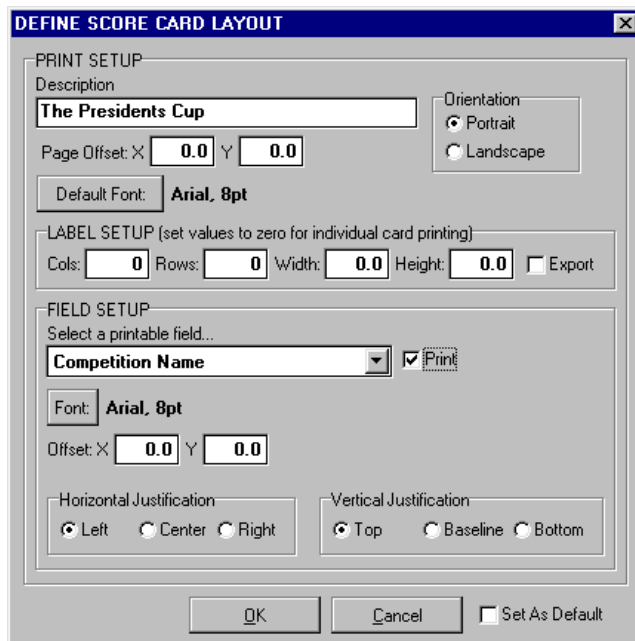


Edits an existing score card



Deletes an existing Score Card

- **Adding a Title and General Print Options**



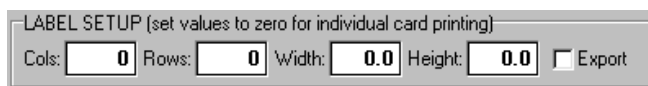
Adds a name for the card

Sets the required page orientation

Sets the X and Y page margin offset

Sets a default font for the card

- **Score Cards or Labels ?**



Score Cards
Labels

Leave all the boxes blank to print score cards

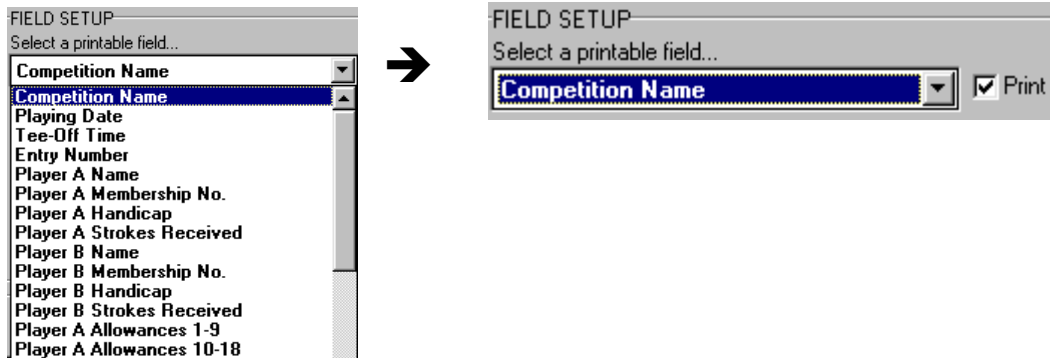
Enter the number of columns and rows on the label sheet and set the label width and height.

or Export to a file

Leave the boxes blank but put a tick on the Export box.

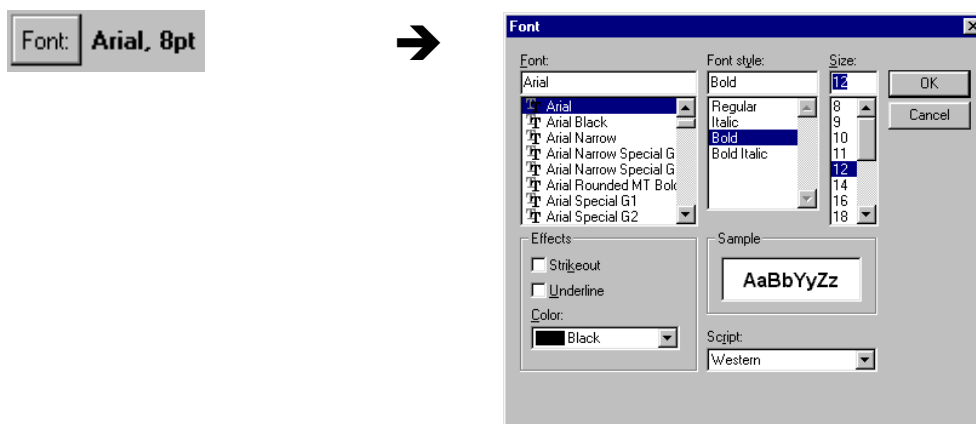
- **Select what fields to print**

Select a field from the list and place a tick in the Print box to the right



- **Changing the font for one field**

Click on the font button to invoke the font selection box



- **Positioning the field**

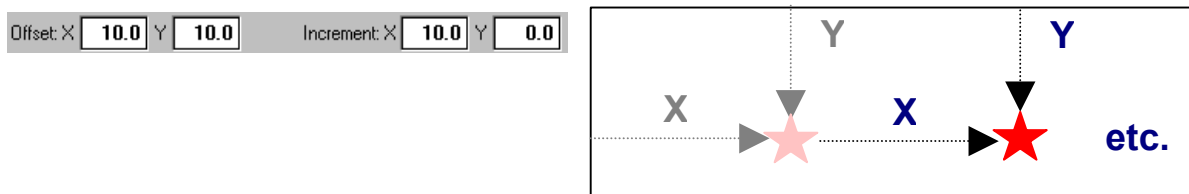
The X and Y offset sets the distance (in millimetres) from the left hand edge (X value) and top edge (Y value) of the card or label



- **Spacing incremental fields**

Fields such as "Handicaps allowances 1 - 9" will have nine values to print.

The X increment sets the gap between the values across the page and the Y increment sets whether the next value is level with or below the one before.



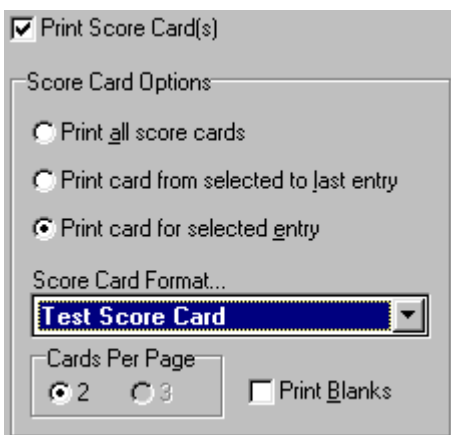
- **Overall Page Justification**

Select horizontal and vertical justification for the card or label.



- **Test your new card first**

To test your new card, click on the Draw button in the players page.

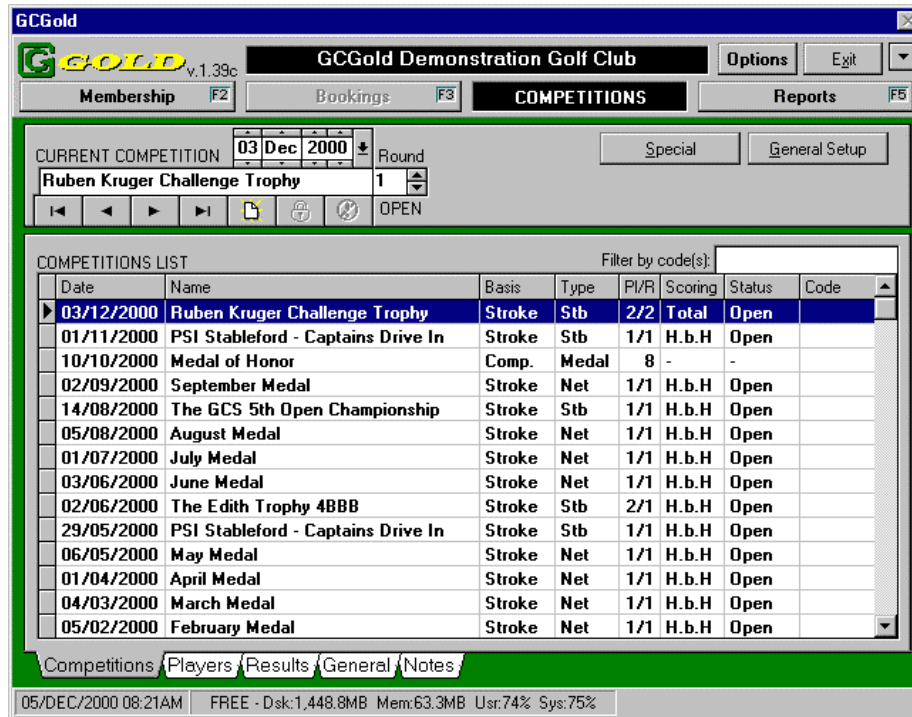


Select a player in the list and click on Print. Select to print a card for the selected entry only and print the card. In this way, if the layout is wrong and changes need to be made you would not have printed off tens of wrong score cards.

Managing Competitions

An Overview

Click on the Competition button or press the F4 function key on your keyboard



GCGold uses the same simple procedures for managing all singles, multi-player and multi-round competitions. Players and scores can be entered by the event manager and directly by the members themselves through the touchscreens. Scores can then be displayed on an impressive scrolling leaderboard.

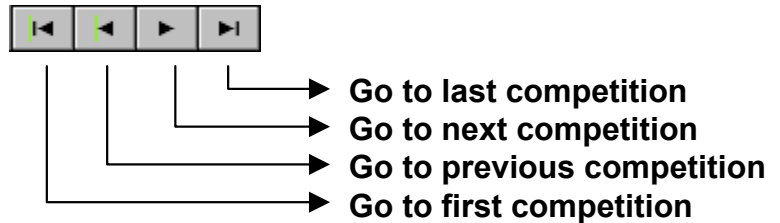
- The Competitions page (note the grey tab at the bottom) lists all past, present and future competitions. The power of modern PC's means that there is no longer any need to delete old competitions and score cards.
- The Record Control Toolbar at the top shows the name, data, status and number of rounds of the selected competition (also shown with a small right arrow in the list underneath). At the bottom of the screen are the tabs which provide access to the other pages within the Module.
- The following information for each event is shown in the list.

- ❖ **Date:** the date when the event is to commence.
- ❖ **Name:** the competition name.
- ❖ **Basis:** whether it is a single stroke play event or a combined
- ❖ **Type:** Scratch event, Nett Medal, Stableford or Bogey-Par.
- ❖ **Pl/R:** the number of players and rounds in the competition
- ❖ **Scoring:** whether scoring is Hole-by-Hole or totals
- ❖ **Status:** whether the competition is currently open or closed
- ❖ **Code:** any filter code applied (e.g. Ladies Only)

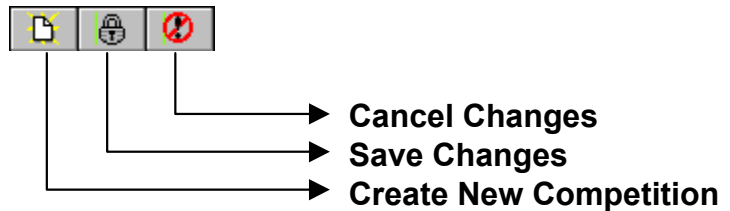
The Toolbar

When in the Competitions page you can select the active competition using the scroll bar and clicking on the event you want to work with. In any other page (i.e. Players or Results) you may use the navigation bar to move between competitions rather than always having to return to the Competitions page to re-select a different event.

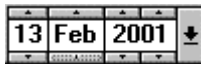
■ Navigation Buttons



■ Add/Edit Competitions



■ Competition Dates



The date selector allows you to change the date upon which a competition is to be held by clicking on the arrows above and below the day, month or year figure. However, this can only be done if the competition status is shown as OPEN.

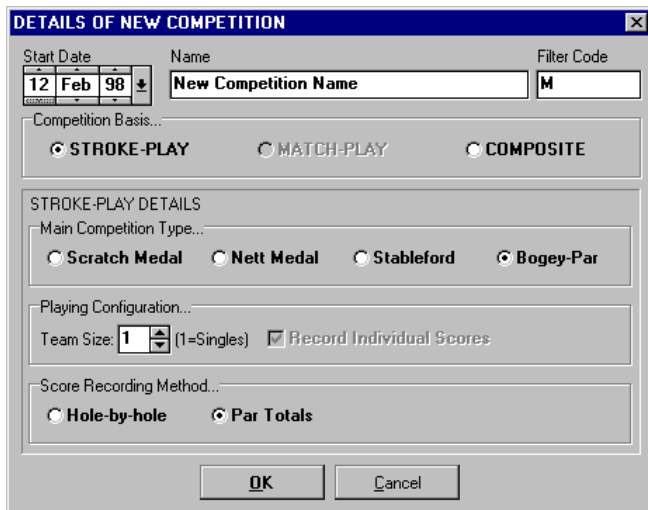
■ Rounds and Status



To the right of the competition date is the Round Selector and status indicator allowing you to move competition rounds and displaying the current status of each.

Creating a New Competition

- Step 1 - Click on the  button at the top of the screen.



The dialog box 'DETAILS OF NEW COMPETITION' contains the following fields and options:

- Start Date: 12 Feb 98
- Name: New Competition Name
- Filter Code: M
- Competition Basis: STROKE-PLAY, MATCH-PLAY, COMPOSITE
- STROKE-PLAY DETAILS: Scratch Medal, Nett Medal, Stableford, Bogey-Par
- Playing Configuration: Team Size: 1 (1=Singles), Record Individual Scores
- Score Recording Method: Hole-by-hole, Par Totals
- Buttons: OK, Cancel

Set the competition date, the competition name, the competition type

Set the team size and required score recording mechanism.

Click on the OK button.

- Step 2 - Set the Team Size

Singles >>

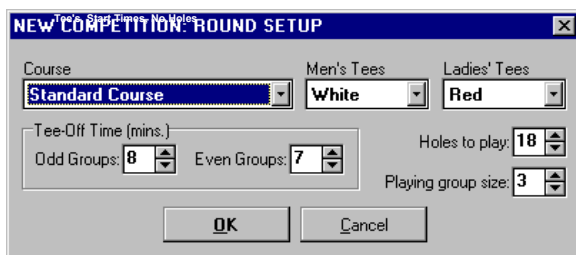
Foursome/Greensome >>

Foursome/Greensome >>

Pro-AM, AM-AM >>

Team Size: 1 (1=Singles)	<input checked="" type="checkbox"/> Record Individual Scores
Team Size: 2 (1=Singles)	<input type="checkbox"/> Record Individual Scores
Team Size: 2 (1=Singles)	<input checked="" type="checkbox"/> Record Individual Scores
Team Size: 4 (1=Singles)	<input checked="" type="checkbox"/> Record Individual Scores

- Step 3 - Setting up the Rounds

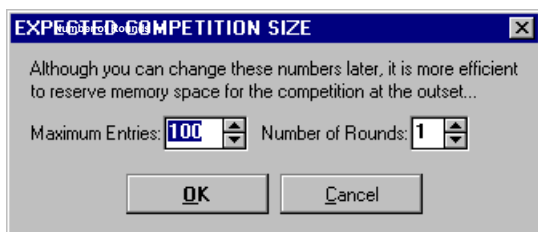


The dialog box 'NEW COMPETITION ROUND SETUP' contains the following fields and options:

- Course: Standard Course
- Men's Tees: White
- Ladies' Tees: Red
- Tee-Off Time (mins.):
- Odd Groups: 8
- Even Groups: 7
- Holes to play: 18
- Playing group size: 3
- Buttons: OK, Cancel

Select the course, tees and number of holes to play. If you are creating a start sheet you must also set the "tee-off times" and playing group size

- Step 4 - Specifying the Competition Size



The dialog box 'EXPECTED COMPETITION SIZE' contains the following fields and options:

- Maximum Entries: 100
- Number of Rounds: 1
- Buttons: OK, Cancel

If you wish to restrict the number of entrants for a competition set the maximum number here and specify the number of rounds.

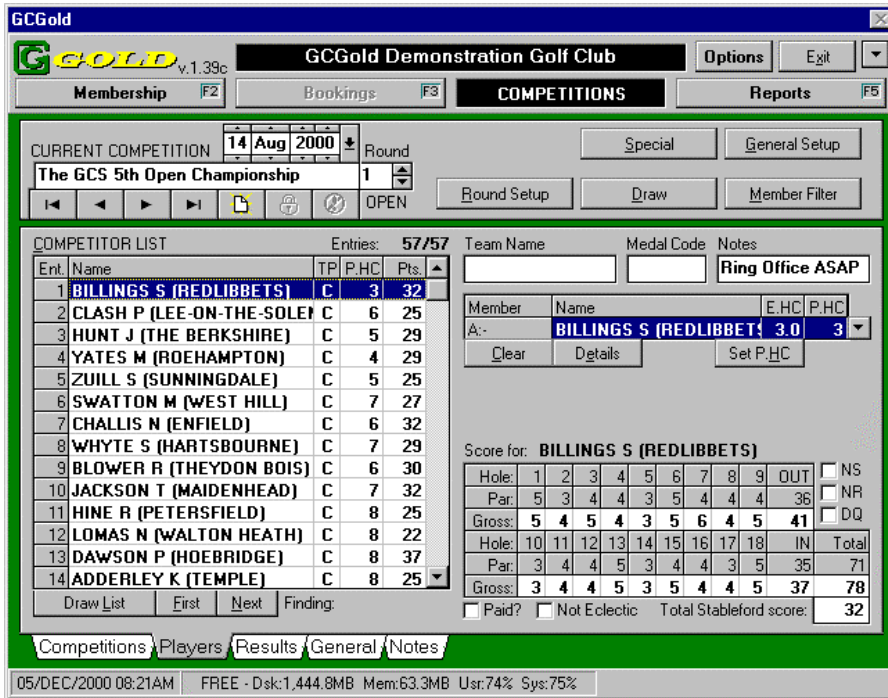
Any of the above can be edited even if a competition has already started.

Click Here to see some example configurations and details on how to change a competition configuration

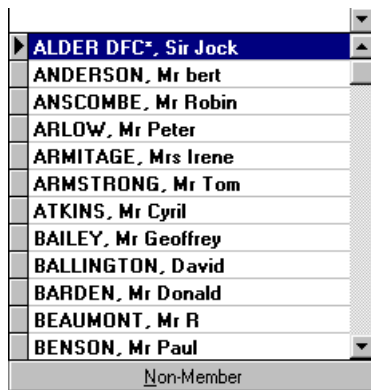
Players and Scores

Adding and Deleting Players

Click on the **Players** tab at the bottom of the screen to show the players page.

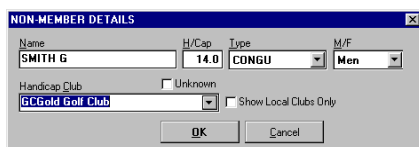


- To add a playing member..



click on the **Next** button at the bottom. The membership list will appear. Start typing a surname and GCGold will automatically search for that member. When found press "Return" or click on the name to add the player into the entry list. If a "Singles" event, one name will appear per line. If a "Pairs" competition, a second name can be added and, optionally, in a team name entered at the top right.

- To add a playing visitor,



click **Next** then **Non-Member**. Enter the name, handicap, handicap type and home club of the visitor from the list.

N.B. If the handicap club is set in this way for visitors, GCGold will automatically print a single letter to each away club with away score notifications for each of that clubs members.

- **To change a player,**

Member	Name	E.HC	P.HC
H:00603	BENSON Paul	14.5	15
Clear	Details	Set P.HC	

select the player you wish to change in the list on the left and click on Clear. Repeat the previous procedures to enter a different player into the same slot.

- **To delete the player and the tee time..**

Member	Name	E.HC	P.HC
H:00603	BENSON Paul	14.5	15
Clear	Details	Set P.HC	

select the slot you wish to delete in the list on the left and press CTRL and Delete simultaneously on the keyboard. You will be asked to confirm your choice.

- **To add a temporary Handicap ..**

Member	Name	E.HC	P.HC
H:00603	BENSON Paul	14.5	15
Clear	Details	Set P.HC	

select the player in the list on the left and press Set P.HC. Enter the required playing handicap.

- **To set limits of eligibility..**

select the **Member Filter** button at the top right of the screen. The screen that appears allows you to select which players can be entered themselves or be entered into this competition. The Filter screen allows you select to display the following;

- members only or an open competition
- visitors only from other local clubs.
- by gender
- by age range
- by specific playing categories
- by Handicap - Home, Away or None.
- by membership groups.

- **Multi-Player Events..**

COMPETITOR LIST				Entries:	1/100
Ent.	Name	P.HC	Pts.		
1	ANSCOMBE, HENDERSON	18	?		

In multi-player events such as a betterball, GCGold will place the appropriate number of players within a single entry slot before moving to the next tee time.

Entering Scores

- **Hole by Hole ..**

Score for: ALDER DFC* Jock												
Hole:	1	2	3	4	5	6	7	8	9	OUT	<input type="checkbox"/>	NS
Par:	5	3	4	3	4	4	4	4	5	36	<input type="checkbox"/>	NR
Gross:	5	4	5	4	5	5	5	4	6	43	<input type="checkbox"/>	DQ
Hole:	10	11	12	13	14	15	16	17	18	IN	Total	
Par:	4	5	4	4	4	3	4	3	5	36	72	
Gross:	3	5	4	4	5	4	6	6	6	43	86	
<input type="checkbox"/> Paid?	Total Stableford score:										28	

select the player from the list on the left, click on the square underneath hole 1 and enter the **"Gross"** score for that hole. The cursor moves to the next hole. Repeat this process until all scores are entered.

- **by Totals ..**

Score for: ARLOW Peter												
Hole:	1	2	3	4	5	6	7	8	9	OUT	<input type="checkbox"/>	NS
Par:	5	3	4	3	4	4	4	4	5	36	<input type="checkbox"/>	NR
Gross:										?	<input type="checkbox"/>	DQ
Hole:	10	11	12	13	14	15	16	17	18	IN	Total	
Par:	4	5	4	4	4	3	4	3	5	36	72	
Gross:										?		
<input type="checkbox"/> Paid?	Total Stableford score:										27	

select the player in the list on the left and click on the lower of the two white squares underneath "Total". Enter the total score in whichever format is appropriate (Stableford in this case). The score will now appear and against the players name in the list.

- **to change a score already entered ..**

Score for: ALDER DFC* Jock												
Hole:	1	2	3	4	5	6	7	8	9	OUT	<input type="checkbox"/>	NS
Par:	5	3	4	3	4	4	4	4	5	36	<input type="checkbox"/>	NR
Gross:	5	4	5	4	5	5	5	4	6	43	<input type="checkbox"/>	DQ
Hole:	10	11	12	13	14	15	16	17	18	IN	Total	
Par:	4	5	4	4	4	3	4	3	5	36	72	
Gross:	3	5	4	4	5	4	6	6	6	43	86	
<input type="checkbox"/> Paid?	Total Stableford score:										28	

select the player in the list on the left and click on the incorrect score. Type the correct score which will then appear against the players name in the list.

- **to delete a score altogether ..**

Score for: ALDER DFC* Jock												
Hole:	1	2	3	4	5	6	7	8	9	OUT	<input type="checkbox"/>	NS
Par:	5	3	4	3	4	4	4	4	5	36	<input type="checkbox"/>	NR
Gross:	5	4	5	4	5	5	5	4	6	43	<input type="checkbox"/>	DQ
Hole:	10	11	12	13	14	15	16	17	18	IN	Total	
Par:	4	5	4	4	4	3	4	3	5	36	72	
Gross:	3	5	4	4	5	4	6	6	6	43	86	
<input type="checkbox"/> Paid?	Total Stableford score:										28	

select the player in the list on the left and click on the first hole score. Press delete on the keyboard and then the right arrow. Delete the second score and continue this process until all scores are removed.

- **Team scoring using individual handicaps (e.g. Betterballs) ..**

Member	Name	E.HC	P.HC
H:00171	BURR Charlie	11.8	12
H:00018	BUXTON Paul	16.8	17
<input type="button" value="Clear"/>	<input type="button" value="Details"/>	<input type="button" value="Set P.HC"/>	

select the team from the list on the left and select the individual player from the table above the scoring grid (shown left). Enter this persons score as shown above. Select the second player and repeat the process.

- **Team Scoring using a Team Handicap (e.g. Greensome)**

Member	Name	E.HC	P.HC
H:00171	BURR Charlie	11.8	12
H:00018	BUXTON Paul	16.8	17
<input type="button" value="Clear"/>	<input type="button" value="Details"/>	<input type="button" value="Set P.HC"/>	15

select the player from the list on the left, click on the square underneath hole 1 and enter the **"Gross"** score for that hole. The cursor moves to the next hole. Repeat this process until all scores are entered. Only one score is required and the team handicap (shown underneath the individual handicaps) is used.

Members Competition Remotes

Competitions in the way described in the previous section

• Setting up the Remotes

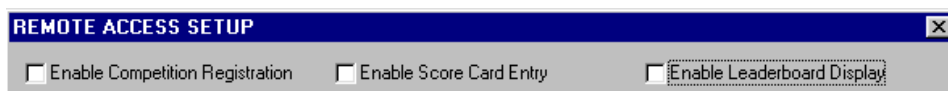
This procedure explains how to configure the GCGold Touchscreen Remotes for each competition. Each of the three facilities can be set in advance to start at a certain date and time allowing for an entire years events to be configured at the start of the season. These can then be copied to next year saving time and energy.

Select the competition from the list and lick on

General Setup

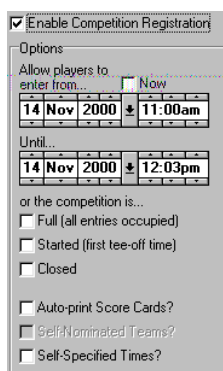
Select

Remote Access Setup



To start with, all the remote functions are disabled. Click on the boxes those which you wish to enable and configure them as follows:

• Enabling Competition Registration



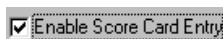
Specify the entry period by setting a time and date from which entry into event is available and when entries are to cease. You may also configure registration to cease when the competition is full (when the number of entrants reaches the maximum set when creating the event), when the first tee time has passed or when the competition is closed.

Auto-Print Score Cards - Prints a personalised score card when the entry is made

Self Specified Teams - Entrants will be asked to select their own partners when entering team events

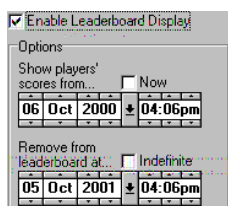
Self Specified Times - Entrants will be asked to select a specific start time when entering singles events

• Enabling Score Card Entry




Tick this box to enable Self Score Entry. No other options are presented as the touchscreen only displays a list of competitors playing in events that have already started and not those in future events.

- **Enabling the Leaderboard**

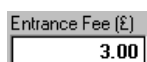


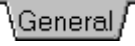
Set the time and date when you wish the leaderboard to be displayed and then removed

When you have configuring the remotes, click OK.

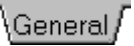

Click the SAVE button  at the top of the main screen

- **Setting the fee (swipe cards)**



Return to the main screen and click on the  tab. Enter a fee to deduct off the members swipe card.

- **Refunding fees (swipe cards)**

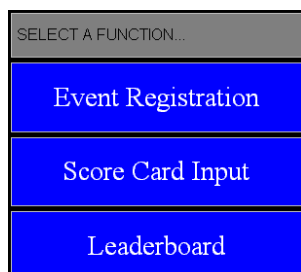
Click on the  tab and click on 

Configuring the Touchscreen

- **Starting the Touchscreen,**



Double click on the REMOTE on the Windows desktop.



The screen will go black and the following three buttons will appear. The mouse pointer will disappear and the keyboard (if one is attached) becomes inactive. The only way that members may now interact with the system is by touching the screen

- **Using with your finger**

Use your finger as if it were the mouse arrow. Touch the part of the screen you want to activate and it will flash yellow to show the touch has registered.

- **Using with a mouse**

The competition supervisor may sometimes want to activate the mouse when testing or setting up the system. Clicking the RIGHT mouse button reactivates the mouse pointer and you can now use to left click on the various buttons to imitate a finger touch.

- **Screen delay and scrolling speed**

Using your finger or a mouse, double click on the centre of the touchscreen.



To decrease the scroll speed touching or click your mouse to the left of the last yellow line. To increase the speed touch or click to the right of the last yellow line

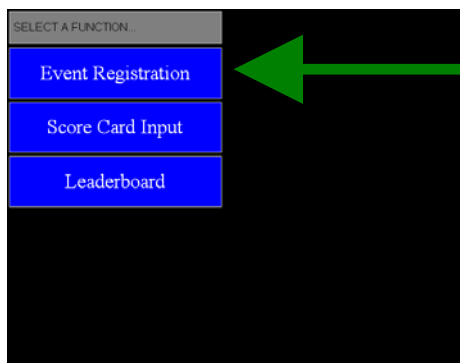
To change the speed at which the screen defaults back to the main menu when left dormant touch or click your mouse to the left or right of the last yellow line.

- **Closing the Remotes**

Keyboard: Press CTRL, Shift, X and ALT simultaneously on the keyboard. Type the word "LOCAL" and press return.

Mouse: Right click your mouse to reveal the pointer and right click the mouse on the very top left pixel on the screen.

Touchscreen Competition Entry



Touch **Event Registration** on the screen. You will see a list of events which are currently available for entry.

Selecting an Event



Touch the event you wish to enter and touch **OK**

If you wish to cancel without entering touch **EXIT**

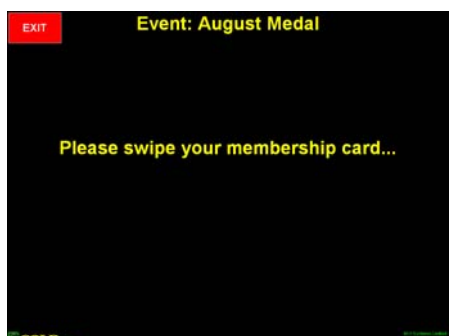
Enter by number



Enter your number or swipe your card. If your name appears correctly then touch **OK**

If you wish to cancel without entering touch **EXIT**

Enter by swipe card



If entry by number is disabled swipe your card and when name appears touch **OK**


If you wish to cancel without entering touch **EXIT**

Selecting playing preferences

The various options selected when setting up the remotes for this competition will now be offered to members

Selecting a specific tee time Self-Specified Times? (Singles Events Only)




Touch the tee time you wish to select and touch 

If you wish to cancel without entering press 

Selecting a tee preference Self-Specified Times? (Singles Events Only)



The session times are listed on the left followed by the starting tees and number of slots available. Touch the blue diamond under your tee off preference so it goes yellow and then touch 

If you no preference leave "Any" lit and touch 

If you wish to cancel without entering touch 

Selecting your own partner (Multi-player Events Only)

Self-Nominated Teams?



If this option is ticked, players will be asked enter two names. Once both are entered touch 

If you wish to cancel without entering touch 

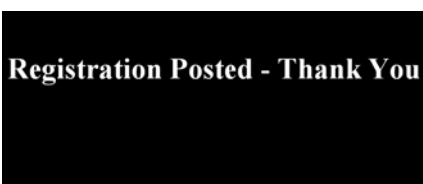
Ineligible Entry Message

Member Filter



If the member filter has been used on the players page to limit eligibility and player attempts to enter a competition outside of these parameters (or has insufficient funds to pay the entry fee on their card) this screen appears. The members should consult with the manager to resolve the problem.

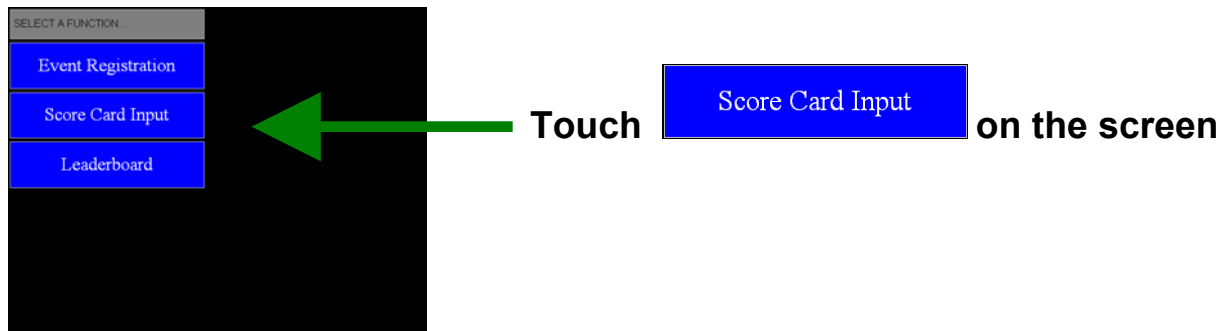
Entry Accepted Message



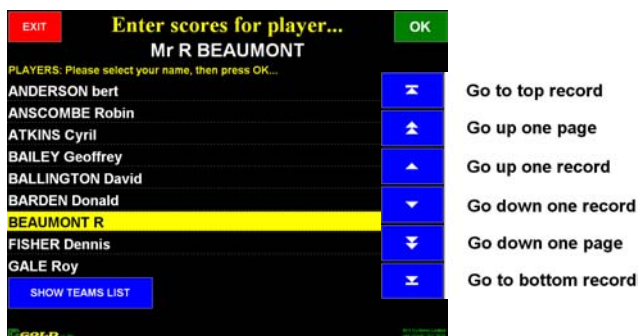
If the entry has been accepted this message will appear

Once an entry has been accepted GCGold will display the name in the players page and, if appropriate, the fee deducted from the members swipe card

Touchscreen Score Card Entry



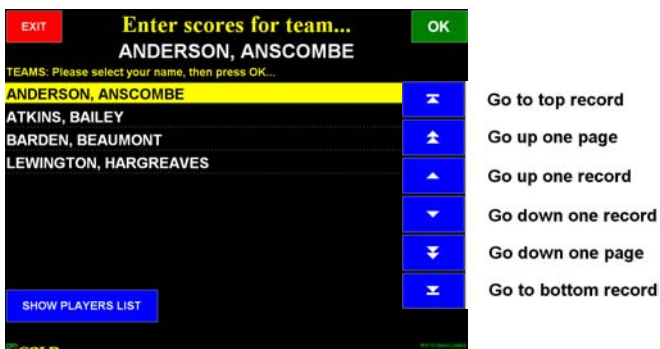
Selecting your name



> Single Events

Swipe your card or use the arrows to navigate to find your name in the list. Touch your name so it is highlighted in yellow and touch **OK**

If you wish to cancel without entering a score touch **EXIT**



> Team Events

Swipe your card or use the arrows to navigate to find your name in the list. Touch your name so it is highlighted in yellow and touch **OK**

If you wish to cancel without entering a score touch **EXIT**

Simultaneous Singles and Team Events

Use the **SHOW PLAYERS LIST** and **SHOW TEAMS LIST** buttons to toggle between player lists if you have a team and a singles event on the same day

Entering Scores - Single Events

Nett, Scratch, Stableford and Bogey Par



Using the number pad on the right, enter your gross score for hole one. The yellow cursor automatically jumps to hole two. Enter your next score and continue until all scores are entered.

For scores more than 10 use

10+

For Nil Returns press

NR

Once complete check your total at the bottom and post it by touching

OK

If you wish to cancel without entering a score part way through press

EXIT

Entering Scores - Team Events

Betterballs



Press either **A** or **B** button to select the scoring player on hole one. Enter the score using the number pad and the cursor automatically moves to the next hole. Enter the next score under the same player or select the other player and then enter the score. Continue until all scores are entered.

Greensomes

Use the number pad on the right to enter the team gross scores for each hole. The yellow cursor jumps to the next hole once a score is entered

Fourball Aggregate

Use the number pad on the right to enter the individual gross scores for each hole.

Once complete check your total at the bottom and post it by touching

OK

If you wish to cancel without entering a score part way through press

EXIT

Checking your score before posting

- **Checking score against Handicap**

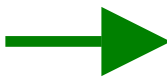
HOLE	PAR	A	B	PTS
1	4	¹ 6	¹	3
2	4	6		0
3	4		¹ 6	1

If the gross score on any one hole is the same as the card but the stableford points or nett score are different check the strokes received for that hole. The strokes received by each player are shown on each hole in the upper left corner on the blue square. Here, for example, is a Stableford event where player A (recently reduced from 14 to 13) was expecting to get 1 stableford point on hole 2 but has forgotten his handicap has changed. Hole 2 has a stroke index of 14 so no shot is given and no points awarded.

Allowing players to check their "mathematics" is particularly useful especially when scoring something like a fourball betterball off three quarters handicap.

- **Incorrectly entered scores**

HOLE	PAR	A	B	PTS
1	4	¹ 6	¹	3
2	4	6		0
3	4		¹ 6	1



HOLE	PAR	A	B	PTS
1	4	¹ 6	¹	3
2	4	3		3
3	4		¹ 6	1

If a score has been entered incorrectly simply touch the score with your finger and press the correct score on the number pad. The wrong score will be overwritten with the correct score.

- **Scores entered under the wrong name**

If a score has been entered under the wrong name that name will disappear from the list on score card entry. When that person comes to enter the score they will be unable to find themselves and must alert the supervisor. The supervisor may go into the main GCGold program and remove the score against the player in the players page and the player may then enter their score on the touchscreen.

The player who originally made the mistake will be left on the screen at the end of the day with no score posted.

- **Non-returned cards**

If a player does not return a valid card their name will remain on the score card entry list at the end of the event. The supervisor may then post a Nil Return for that player's entire card and, if appropriate, the handicap adjusted by +0.1 when the competition is closed.

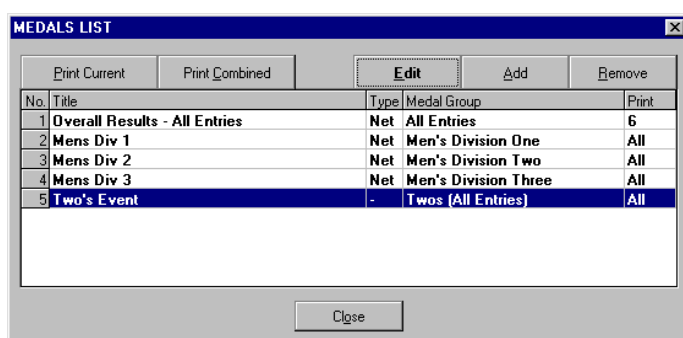
The Leaderboard Display

Creating the Results Display

GCGold will have already pre-configured the initial display when you created the competition. You may, however, wish to change this display or add other displays such as a breakdown of divisional results or a Two's competition.

The GCGold leaderboard scrolls through the results in each format then flicks to the next after a few seconds forming a continuously loop.

Example



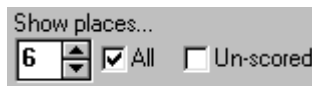
This list instructs the leaderboard to first display a list of all scores and scroll down to the bottom. After a few seconds it will repeat this but for the Men's Division 1, the Division 2, Division 3 and finally, a Two's result.

Advanced Leaderboard Options

Use the **Add** or **Edit** button on the results format list to access the Leaderboard Options shown below.



- **Selecting which scores to show**



Select the number of places you wish to be displayed on each leaderboard. Placing a tick in the "All" box will override this number and all scores will be shown. To see all competitors in the list from the start put a tick in the Un-scored. To see only those with posted scores leave this blank.

- **Fixing the top rows**



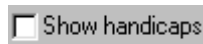
Set a number of rows to fix at the top of the display. The rest will scroll underneath.

- **Repeating a specific Format**



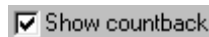
If you wish to display the results in one specific format more often than the others in the results list you may set this number to repeat that format a number of times before flicking to the next in the results list.

- **Show/Hide Handicaps**



Place a tick in this box if you wish to display handicaps on the leaderboard.

- **Show/Hide Countbacks**



Place a tick in this box if you wish to display the countbacks.

Countback Mechanism

GCGold automatically calculates and displays the countback between players of equal scores using the following mechanism.

Back 9 - Back 6 0- Back 3 - Back 2 - Back 1 - Back 10 - Back 11, and so on.

If there are three players with equal scores the first and third placed competitors will show one countbacks against their name but the second will show two. The first will be the losing countback against the player above them in the list and then a second is the winning countback over the player beneath in the list.

- **Displaying Messages**



You may display messages on your leaderboard against specific competitors names in the notes field at the top of the players page (such as messages to ring the office, contact the competition supervisor or phone the wife/husband).

The message will appear in the countback Show countback which, therefore, also needs to be enabled in the results format list described above.

Composite Competitions

Some events, such as Ladies Business Medals, Eclectics and Medals of Honour require the calculation of scores that are, themselves composed of other scores.

GCGold supports all of these formats using a very quick simple procedure

Creating the Competition

Step 1 - Click on the  button at the top of the screen.





Start Date: 09 Dec 2000
Name: Demonstration Composite Event
Filter Code:
Competition Basis...
 STROKE-PLAY MATCH-PLAY COMPOSITE
COMPOSITE COMPETITION DETAILS
Primary Competition Types...
 Scratch/Nett Medal Stableford Bogey-Par
NOTE: Composite scoring is only supported for groups of competitions that have the following in common:
1. They must all be of the type specified above.
2. They must all be singles competitions.
ALSO: Only members, or away players entered in the membership list, can take part in the composite scoring - as a club and member number are required as unique identifiers.
OK Cancel


Set the competition date, competition name and select "Composite".

Select the required score recording mechanism to create the standard results format.

Click on the OK button.

You will note that the  tab has now become  which, if you click on it, reveals a list of events that may be included in the composite event

Step 2 - Select the competitions to include.



GCGold v.1.39c
GCGold Demonstration Golf Club
Membership F2 Bookings F3 COMPETITIONS Reports F5
CURRENT COMPETITION: 10 Oct 2000
Medal of Honor
VIEW: Valid Only Included Only By Type
STROKE-PLAY COMPETITIONS
Date Name Type Rnds Scoring Entries Include
01/11/2000 PSI Stableford - Captains Drive In Stableford 1 Hole-by-hole
02/09/2000 September Medal Nett 1 Hole-by-hole ✓
14/08/2000 The GCS 5th Open Championship Stableford 1 Hole-by-hole
05/08/2000 August Medal Nett 1 Hole-by-hole ✓
01/07/2000 July Medal Nett 1 Hole-by-hole ✓
03/06/2000 June Medal Nett 1 Hole-by-hole ✓
29/05/2000 PSI Stableford - Captains Drive In Stableford 1 Hole-by-hole
06/05/2000 May Medal Nett 1 Hole-by-hole ✓
01/04/2000 April Medal Nett 1 Hole-by-hole ✓
04/03/2000 March Medal Nett 1 Hole-by-hole ✓
05/02/2000 February Medal Nett 1 Hole-by-hole ✓
03/02/2000 Start List Nett 1 Hole-by-hole
07/09/1999 September Medal Nett 1 Hole-by-hole
12/08/1999 August Medal Nett 1 Hole-by-hole
Entry List Clear All
Competitions Selection Results General Notes
05/DEC/2000 09:22AM FREE - Dsk:1,444.8MB Mem:63.3MB Ust:74% Sys:74%

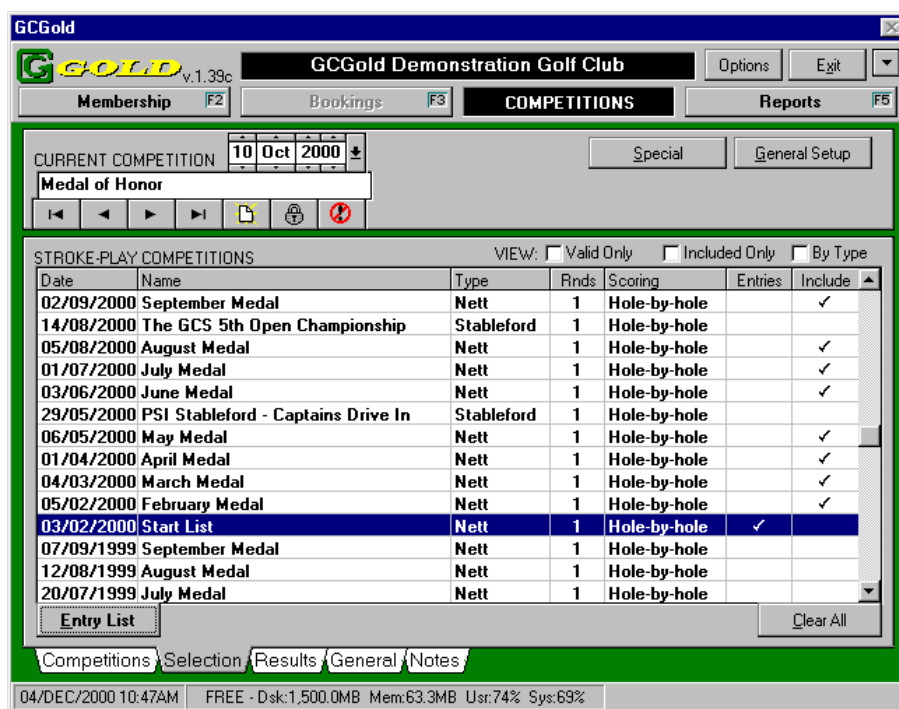
Double click on each event you wish to include. A tick will appear in the right hand "Include" column. If you have made a mistake you may double click again to remove the tick or click on Clear All to remove all ticks and start again.

Results for all competitors. This basic method is used for events such as Business Ladies Medals.

Selecting the players to include

In some events you may wish to include only specific competitors from all the ingredient events. You may specify a starting list of names to include and all others will be ignored even if they are present in the component events.

Create a separate Stroke Play competition, set the date to be before the first event of the composite and set the name to Start List. Enter all the names you wish to include in the composite into this event as if they were competing in a standard competition. Return to your composite and go to the selection page. Click on the Start List event and click on Entry List.



The results page of your composite will now only display the results of those competitors included in the Start List.

You may, at any stage, add to the list of "Starter" in the composite if players wish to join half way through. Simply return to your Start List event and add the new player. Their score will immediately appear in the Composite Results.

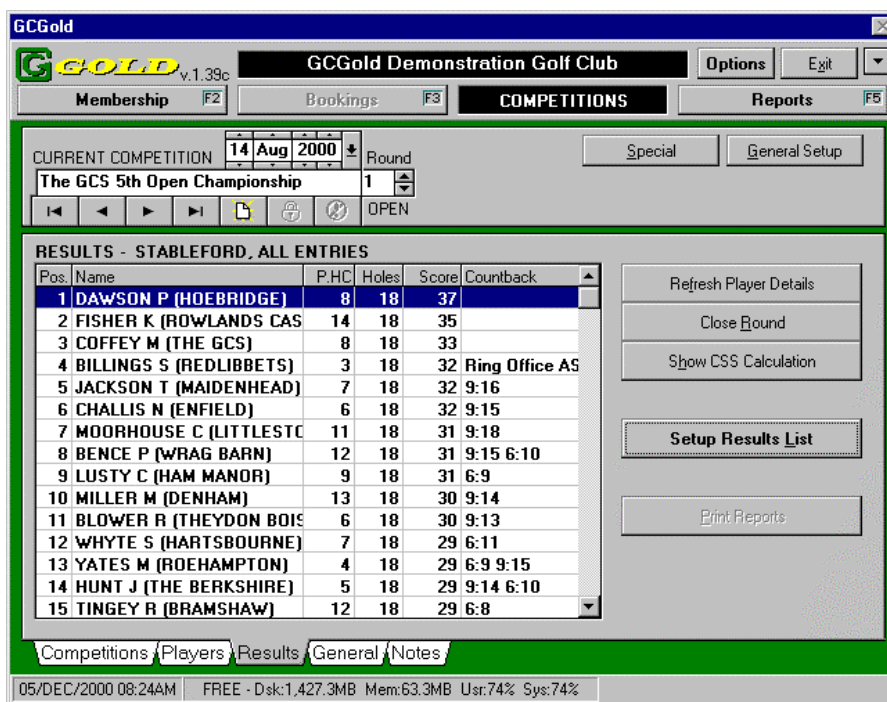
Excluding certain scores

Not Eclectic

If a player does not wish a specific score to be included in an eclectic, placing a tick in this box against a players score at the bottom of the players page will exclude that score from any composite competitions

Closing Competitions

The Results Page



Please Note: Although results can be printed off at any time during the event, the CSS and conditions will only be printed if the event has been closed.

Selecting Qualifying and Non-Qualifying Status


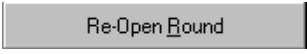
Clicking on the  button displays the following options.



Tick the boxes to specify whether the competition has CONGU or LGU qualifying status and whether to disallow handicap increases. Clause 19.8 is applied by default but may be disabled. You may also select how you wish to treat Juniors entrants. Click on OK when you are ready.

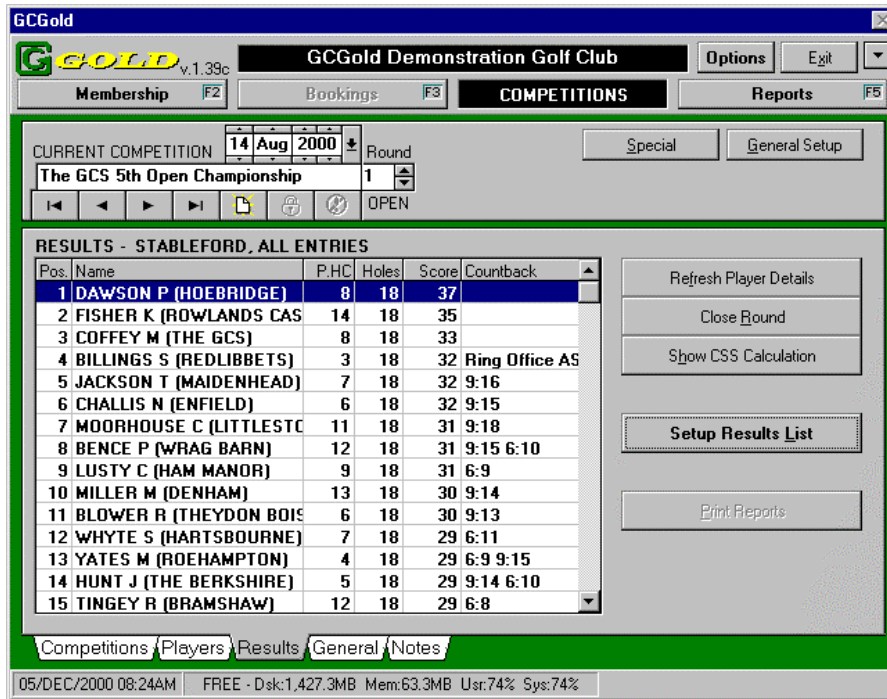
GCGold now processes all scores, calculates the CSS and updates the handicaps.

Re-Opening Competitions to make alterations

When an event is closed, the  becomes . Clicking on this will re-open the event, undo all handicap changes and allow you to make alterations and re-close the round. This may be done for historical events with the integrity of the handicap records maintained.

Printing Results

Preparing the Results -



The Results page can be used at any stage of a competition whether it's still in progress or has been closed.

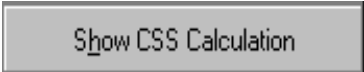
Once scores start to be entered the Results page shows a list of the completed rounds. This page allows you to view and print the results in a variety of formats and subsequently close the round.

Using "Up to Date" Handicaps



Click this button to refresh all the handicaps of competitors. This will update the handicap to take account of any amendments made after they had entered the event (for example, away results). This procedure may be carried out any time and will even allow you to re-open an event and re-calculate a competitors handicap retrospectively.

The CSS Calculation

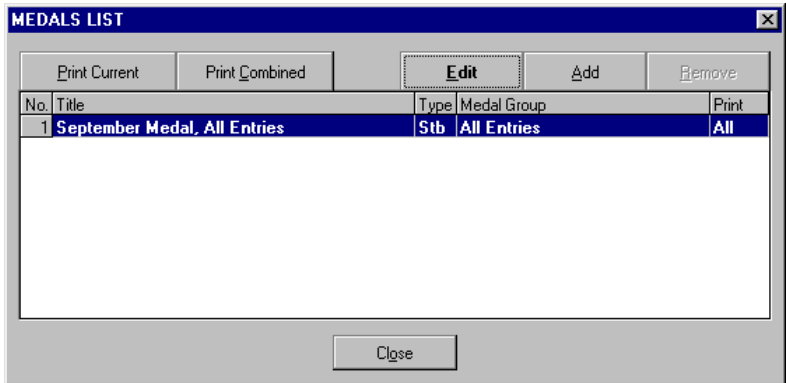


Click this button to display the CSS calculation for the event. Press "P" on the keyboard to print off the sheet.

Printing Options



The Standard Result Sheet



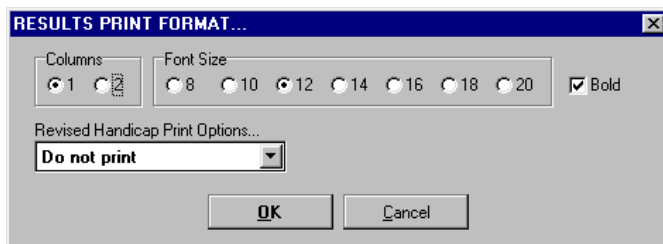
The first option will print the results in the format originally specified.



Click on **Print Current** to print the results in the standard format.

Changing the Appearance

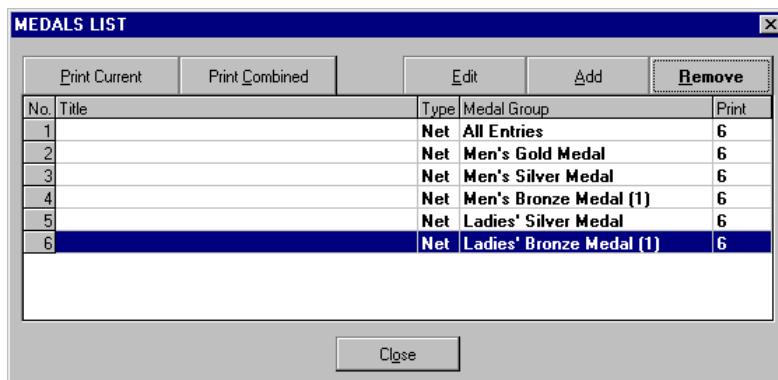
(only appears if competition has already been closed)



Select the number of columns and print size

You may also select to include handicap revision information on the results.

Adding alternative Results Displays



Use the **Add** button to add new results formats.



Use the **Edit** button to change a result format.



Use the **Remove** button to remove a result format.

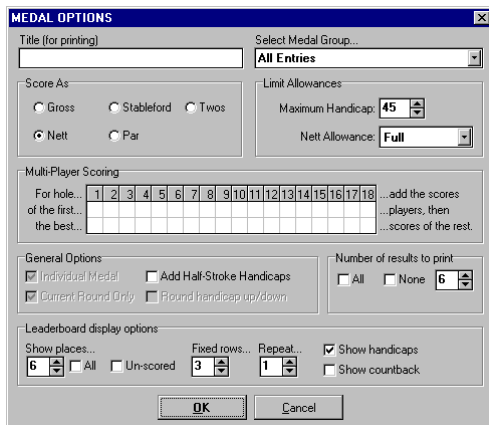
Adding Headers and Footers



The **General** page displays two panels where you may add a Prefix and Suffix to your results printouts such as what the prizes are or a "nearest the hole" winner.

Result Options for Singles Competitions

Click on  button in the Setup Results List option to add new formats



The dialog box 'MEDAL OPTIONS' contains the following sections:

- Title (for printing):** A text field with 'September Medal - All Entries' entered.
- Select Medal Group...:** A dropdown menu showing 'All Entries'.
- Score As:** Radio buttons for Gross, Stableford, Twos, **Nett**, and Par.
- Limit Allowances:** Maximum Handicap: 45; Nett Allowance: Full.
- Multi-Player Scoring:** A table for hole numbers 1-18 with instructions to add scores of the first and rest players.
- General Options:** Checkboxes for Individual Medal, Add Half-Stroke Handicaps, Current Round Only, and Round handicap up/down. Number of results to print: 6.
- Leaderboard display options:** Show places: 6; Fixed rows: 3; Repeat: 1; Show handicaps: checked; Show countback: unchecked.


- **Add a Different Title (for printing)**



Title (for printing)
September Medal - All Entries

Type a name for the Result (for example, Men's Gold Medal). This title will appear next to the item in the list and at the top of the results sheet.

- **Changing the Score Format**



Score As
 Gross Stableford Twos
 Nett Par

Type a name for the Result (for example, Men's Gold Medal). This title will appear next to the item in the list and at the top of the results sheet.

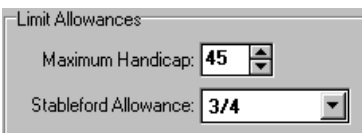
- **Select a specific Division**



Select Medal Group...
 All Entries
 Ladies' Gold Medal
 Ladies' Silver Medal
 Ladies' Bronze Medal (1)
 Ladies' Bronze Medal (2)
 Men's Division One
 Men's Division Two

The list box at the top right drops down a list of alternative medals categories. These can be configured differently for every club in the Medals tab in the Golf Setup module. Each Medal describes a particular type of player including their gender, handicap range and handicap type. Select a required medal code by clicking on it in the list.

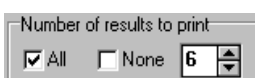
- **Changing Handicap Allowances**



Limit Allowances
 Maximum Handicap: 45
 Stableford Allowance: 3/4

Set a maximum handicap to reduce higher handicapper's to specific limit and specify a Nett or Stableford allowance to apply to all handicaps.

- **A combined single sheet summary**



Number of results to print
 All None 6

Select the number of results to be included within a combined results print.

Result Options for Multi-Player Competitions

Using Team Handicaps Team Size: 2 (1=Singes) Record Individual Scores

In multi-player competitions using team handicaps the options are identical to those for a singles event except for the following;

- **Adding Half Stroke Handicaps**

Add Half-Stroke Handicaps Allows half stroke in a combined handicap

Using Individual Handicaps Team Size: 2 (1=Singes) Record Individual Scores

Selecting whose score counts.

Multi-Player Scoring	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	...add the scores	
For hole... of the first...	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	...players, then
the best...	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	...scores of the rest.

This grid allows you to set which scores count for each team score for each hole. The top row allows you to specify if any scores are to count automatically for each team such as the first player or first number of number of players.

The second row will dictate how many scores out of the rest of the team will count.

The total number of scores per hole will be automatically limited by the total team size when creating the competition.

Sample configurations

Fourball Betterball

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1

Fourball Aggregate

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Pro-Am - (Pro is player 1)

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2

Am-Am

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3

Extract an Individual Medal Individual Medal

Ticking this option will take the scores of each member of a team and, assuming all scores were entered, produce the results in the form of a Nett Medal.

Once complete, return to the Results Lists and click on to print.

Result Options for Multi-Round Competitions

Printing a single round and overall totals.

Current Round Only

Placing a tick in this box will display the results for only the currently selected round. If there is no tick then GCGold will only display the overall score for all rounds when all scores have been entered.

In most cases you will want to produce a separate results sheet for both round one and two and a third print out showing the aggregate score for both.

- **Round One Only** Set the round indicator to 1 and tick Current Round Only

Round
1
OPEN

Click

- **Round Two Only** Set the round indicator to 2 and tick Current Round Only

Round
2
OPEN

Click

- **Combined Result** Untick the current round only box Current Round Only

Round
1
OPEN

OR

Round
2
OPEN

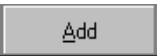
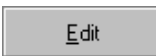
Click

Once complete, return to the Results Lists and click on to print.

Handicap Changes in a Multi-round event

GCGold automatically updates CONGU exact handicaps when the first round of a multi-round event is closed but the playing handicap, however, remains the same for the second round.

Result Options for Composite Competitions

Use the  or  button on the results format list to access the Results Setup options

Many of the options are identical to the standard singles results options except the following;

• The Combined Score - Eclectic or Medal ?

Select which type of result format to print or display on your leaderboard. As with all other events, you may create several different formats at the same time.

• Set the date of Handicap to use

- Use first round playing handicap only (*Scratch\Nett Medals*)
- Use handicap at competition date (*Eclectics*)

Takes the competitors handicap from a specific date and recalculates all other scores based on that handicap.

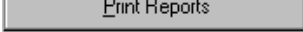
• Minimum Scores and Number to count

Here, those competitors with fewer results than four results to contribute will be shown as NQ (non-qualifiers), and GCGold will take the best four results of each and display the aggregate

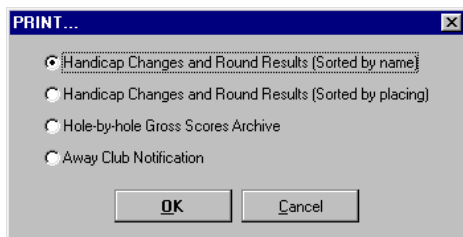
Once complete, return to the Results Lists and click on  to print.

Competition Reports

Printing Competition Reports -

Once a competition is closed, the  button reveals a list of competition reports to print.

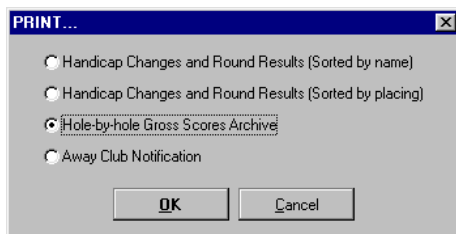
- **Handicap Changes and Round Results**



Prints a list of all competitors with a summary of their score and details of the effect on their handicap.

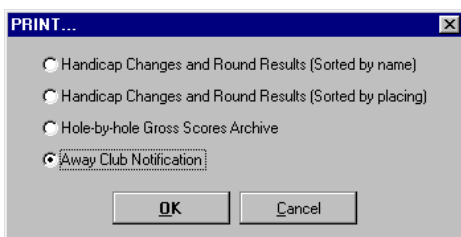
This list can be sorted by name or placing.

- **Hole by Hole Score Archive**



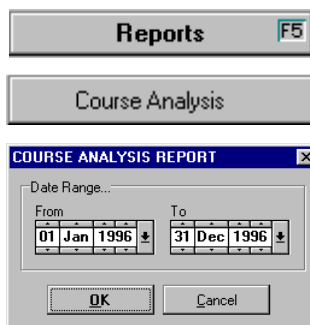
Prints a list of all competitors names with their hole by hole score in a table format.

- **Away Score Notifications**



Prints a letter for any players whose handicap is held at another club to the Secretary of that club. If several away competitors have played from the same club then all of their results will appear on one letter.

- **How the course played ..**

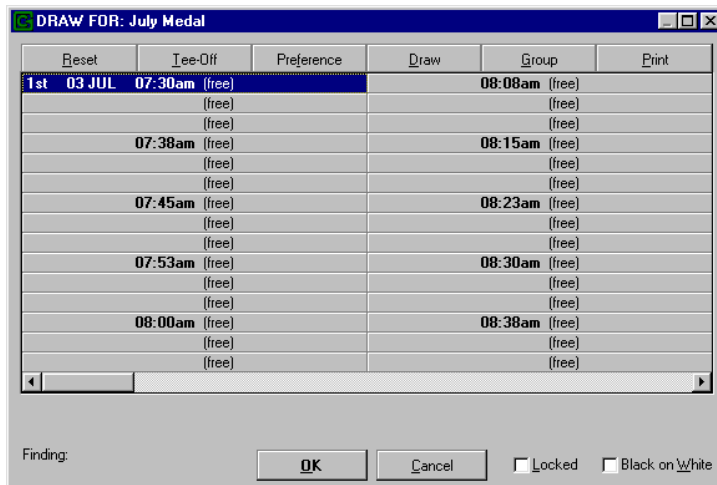


Click on these buttons to reveal a course analysis report. Set the dates to that day the course analysis for the event will be printed.

Start Sheets, Draws and Score Cards

Creating a Starting Sheet -

Create your competition and click  on the  page

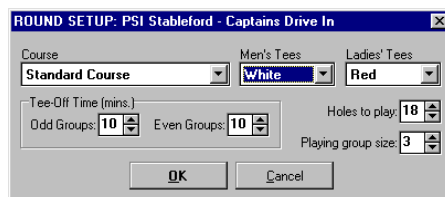


Initially, the players will appear in the order you added them to the competitor list. The start time will be set to 7.30 am and the gap between tee times will be that specified when the competition was created.

- **Change the gap and playing group size.**



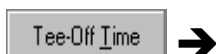
on the
Page



Select the gap between odd and even tee-off times (here shown as 10 minutes). You may also change the playing group size to alter the number of players grouped together on each tee.

- **Change the starting tee time.**

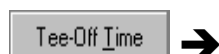
Click on..



Change the start date and time using the arrows below and above the time and date indicators. All subsequent groups will be re-timed accordingly.

- **Create multiple sessions and starting tees.**

Click on..



Select the slot you wish to amend and then click on Tee-Off Time. Alter the start date and time using the arrows below and above the time and date indicators. All subsequent groups will also be re-timed according and a new playing session will be defined. You may also change the starting tee for events using multiple starting tee's.

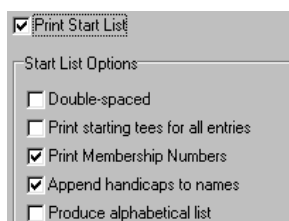
A 1st and 10th is configured as two sessions (each starting at the same or at different times) but one off the 1st and the other off the 10th.

The "Shot Gun Start" would be 18 separate sessions with identical starting times but each off a different tee.

Printing a Starting Sheet

Create your competition and click  on the  page

Click on  to show the following Window and tick Print Start List.



- Double-spaced
- Print starting tees for all entries
- Print Membership Numbers
- Append handicaps to names
- Produce alphabetical list

Gives more space between slots to write.
Prints starting tees against names
Prints members numbers against names
Prints handicaps numbers against names
Sorts the list by name not by entry number

- **Printing a Blank Start Sheet -**

Printing a start sheet before players have been added prints a blank sheet.

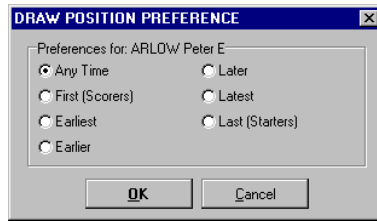
- **Printing with players and start times**

Printing a start sheet once players have been added prints the names and start times.

Draws

- **Setting preferences (this is automated if using a Touchscreen)**

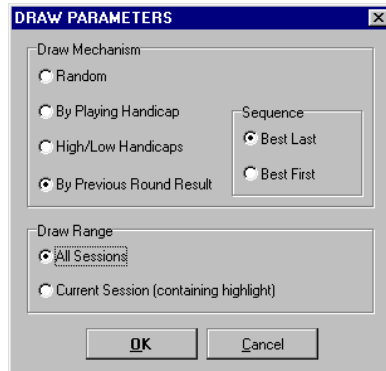
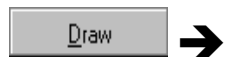
Click on..



Allows you to set the individual preferences for each player (or team). These changes which will then be taken into account when the draw is made.

- **Performing the Draw**

Click on..

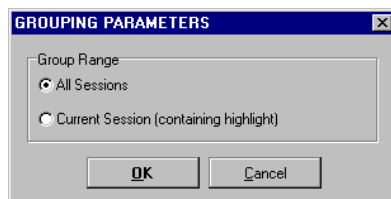


Select the draw mechanism to use. The options depend on the type of competition i.e. **"by previous round result"** is only available for multi-round events.

Select whether to apply the draw mechanism specified to the whole competition or to the currently selected session (you select a session clicking on a player within that session before you click on draw). Click OK to perform the draw.

- **Tidying up the Start List**

Click on..



Having performed a draw, you may wish to "tidy" up the list of gaps have appeared. Again allows you to group the competitor list either for all, or for one specific session.

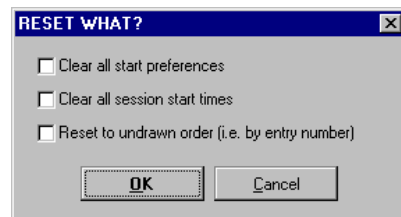
- **Making manual amendments to the draw**

Swap two players by clicking on the player A, holding your left mouse button down and dragging and dropping them on player B.

Move a player and insert them into a new slot by holding the Shift key down first and then click on the player and dragging them to the new slot.


- **Clear and re-select your choices.**

Click on..



Put a tick in any or all of the three boxes to clear and re-select those items.

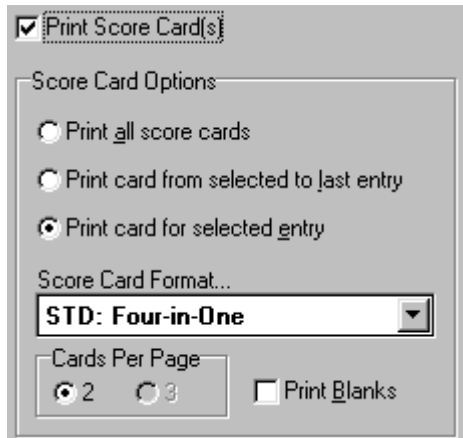
- **Print the drawn start list**

Click  and select the options shown on the previous page

Printing Score Cards

Create your competition and click  on the  page

Click on  to show the following Window and tick Score Cards



.Select to print all score cards or alternatively, having previously clicked on a specific player, select to print from that player to the end of the list or just one card for that player.

Select which card format to print. GCGold provides you with 4 standard template but you may wish to create your own.

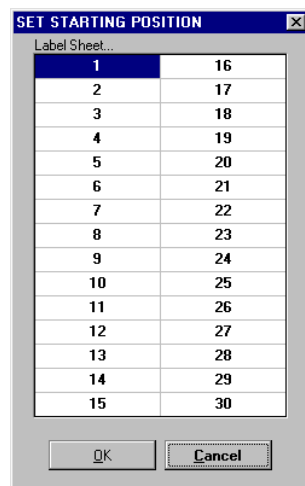
Select how many cards per sheet to print and whether to print cards for free slots or just for those entered players.

Whether you now print score cards, labels or export data for use in a third party package depends on how the card was configured ([see setting up score cards](#))

Score cards:

These will be printed to your Windows printer

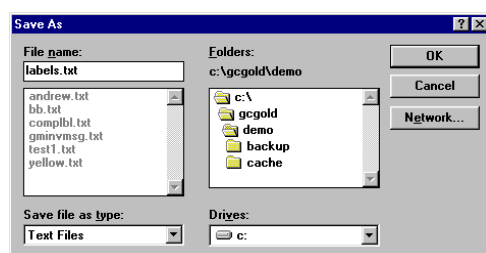
Labels:



The following box appears so you can set where you want the labels to start being printed if you have a part finished sheet of blank labels.

Export to other packages:

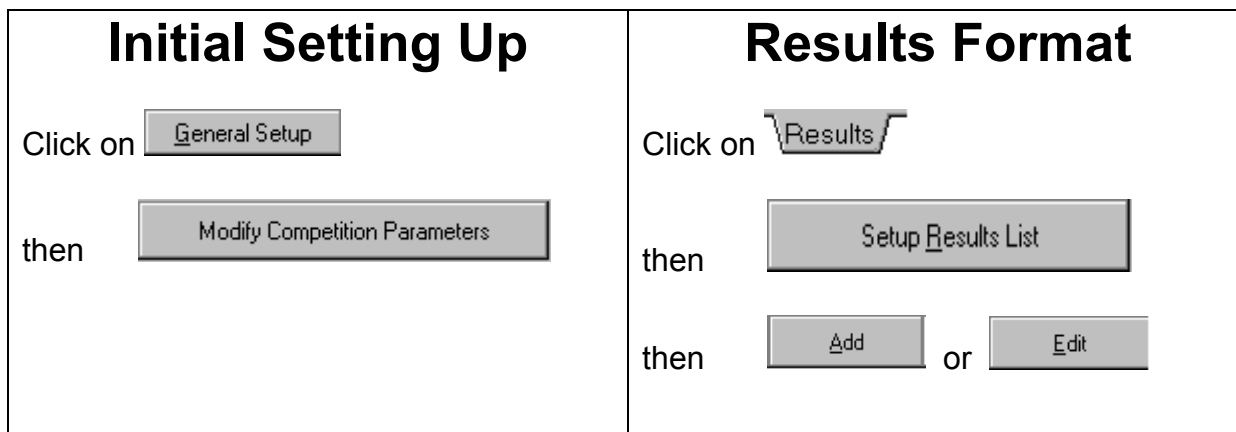
A Window will appear so you can save the data in text format and imported into to a third party desk top publisher such as Microsoft Word.



Sample Competition Configurations

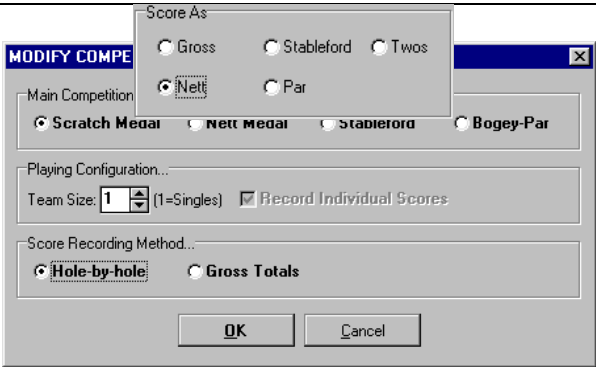
Here are some example configurations to provide a quick reference guide.

There are two places where competitions can be configured. The first is in the initial setting up of the event and the second is when you configure the results formats. Either can be amended at any time via the following routes.



Singles

Scratch, Nett, Stableford, Bogey Par

 <p style="text-align: center; color: blue; font-weight: bold;"> Select the Competition Type Select the team size as 1 Score Hole by Hole or Totals (Non-PSI) </p>	<p style="text-align: center; color: blue; font-weight: bold;"> Select the required results format </p>
---	---

Four Ball Betterball

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1

Select the required results format

Select the team size as 2
Record Individual Scores
Score Hole by Hole or Totals (Non-PSI)

Set the Multi-Score Table as above

Greensome

Select the required results format

Select the team size as 2
Do Not Record Individual Scores
Score Hole by Hole or Totals (Non-PSI)

Foursome Aggregate

Select the required results format

Select the team size as 2
Record Individual Scores
Score Hole by Hole or Totals (Non-PSI)

Set the Multi-Score Table as above

Pro-Am

Score As																	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2

Playing Configuration...

Team Size: (1=Singls) Record Individual Scores

Score Recording Method...

Hole-by-hole Gross Totals

OK Cancel

Select the required results format

Set the Multi-Score Table as above

Select the team size as 4
Do Not Record Individual Scores
Score Hole by Hole or Totals (Non-PSI)

Am-Am

Score As																	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3

Playing Configuration...

Team Size: (1=Singls) Record Individual Scores

Score Recording Method...

Hole-by-hole Gross Totals

OK Cancel

Select the required results format

Set the Multi-Score Table as above

Select the team size as 4
Do Not Record Individual Scores
Score Hole by Hole or Totals (Non-PSI)

Composite Competitions

Start Date: 09 Dec 2000 Name: Composite Competition Filter Code: []

Competition Basis...

STROKE-PLAY MATCH-PLAY COMPOSITE

COMPOSITE COMPETITION DETAILS

Primary Competition Types...

Scratch/Nett Medal Stableford Bogey-Par

Combined Competition Type...

Scratch Medal Nett Medal Stableford Bogey-Par

Scratch Eclectic Nett Eclectic Twos

Select the required results format

Select the team size as 4
Do Not Record Individual Scores
Score Hole by Hole or Totals (Non-PSI)